

# Procurement and Vendor Management – Best Practices for Sustainability

## COURSE OVERVIEW

This comprehensive management course aims to provide participants with the necessary knowledge, skills and best practices to effectively and efficiently manage the vendor and procurement process. This course will also help delegates understand the importance of having a formalized system in place to track and evaluate supplier and vendor performance and why it is essential to the smooth operation and profitability of the company.

## WHO SHOULD ATTEND?

This course is ideal for procurement officers, supply chain managers, vendor relationship managers, contract administrators, sustainability officers, compliance professionals, and operations managers. Project managers, finance and audit personnel, and anyone involved in sourcing, purchasing, or managing vendor relationships with a focus on long-term value, ethical sourcing, and sustainable business practices will also find this course very useful.

## COURSE OUTCOMES

Delegates will gain the knowledge and skills to:

- Understand sustainable procurement principles and practices.
- Develop and implement vendor selection and evaluation criteria.
- Strengthen supplier relationships through ethical and performance-based management.
- Integrate sustainability goals into procurement strategies.
- Apply risk assessment techniques to vendor management.
- Monitor supplier compliance with environmental and social standards.
- Enhance transparency and accountability in sourcing decisions.
- Design procurement policies that support long-term organizational sustainability.

## KEY COURSE HIGHLIGHTS

At the end of the course, you will understand;

- Principles of sustainable and ethical procurement.
- Supplier selection, evaluation, and onboarding processes.
- The importance of building and maintaining strong vendor relationships.
- Environmental, social, and governance (ESG) compliance.
- Integrating sustainability into procurement strategies.
- Risk management in vendor selection and contracting.
- Performance monitoring and supplier audits.
- Procurement policy development and implementation.
- Case studies on sustainable sourcing practices.
- The tools and metrics for measuring procurement sustainability.

All our courses are dual-certificate courses. At the end of the training, the delegates will receive two certificates.

1. A GTC end-of-course certificate
2. Continuing Professional Development (CPD) Certificate of completion with earned credits awarded